

WYLAM, HORSLEY, OVINGHAM AND OVINGTON PARISH COUNCILS

**OVINGHAM JOINT BURIAL COMMITTEE: NOTICE OF MEETING AND AGENDA**

COUNCILLORS ARE HEREBY SUMMONSED TO ATTEND THE NEXT MEETING OF THE COMMITTEE  
TO BE HELD ON TUESDAY 9<sup>th</sup> JANUARY 2018  
AT 7PM AT WYLAM INSTITUTE

**AGENDA**

1. Quorum.
2. To receive apologies for absence.
3. Declarations of Interest.
4. To receive questions from members of the public on any items included on the Agenda.
5. To approve the Minutes of the meeting of the Ovingham Joint Burial Committee (OJBC) held on 5<sup>th</sup> September 2017
6. To receive the Clerk's report.
7. To receive the Superintendent's Report.
8. To review Grounds Maintenance Contract 2017-2020.
9. To review job specification for tree work at Cemetery,
10. To review correspondence received.
11. To review draft Notice of Interment for Ovingham Cemetery.
12. To consider quotation for cemetery mapping received from Pear Technology.
13. To agree a Budget for 2018/19.  
**FINANCE.**
14. To receive a report on income received since the last meeting on 5<sup>th</sup> September 2017.
15. To receive a report on payments made and to authorise payments to be made at the meeting (09/01/2018).
16. To consider urgent items and items for a future agenda.
17. To agree the date of the next meeting of the Committee.

Dated: 4<sup>th</sup> January 2018

Signed

  
Clerk to Ovingham Joint Burial  
Committee

**All enquiries to the Clerk to Ovingham  
Joint Burial Committee:**

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