



Wylam Parish Council

Wylam Institute,
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ANNUAL MEETING TO BE HELD ON MONDAY 14th MAY 2018 At 7.00 p.m. AT WYLAM INSTITUTE.

AGENDA

1. To elect a Chairman of the Parish Council.
2. To elect a Vice-Chairman of the Parish Council.
3. To fill the 2 vacancies on Wylam Parish Council (WPC) by co-option.
4. To receive apologies for absence.
5. To receive Declarations of Interest from members on items on the Agenda.
6. To appoint Parish Council representatives to outside bodies.
7. To appoint members to Parish Council Committees and Groups.
8. To receive Questions from Members of the Public.
9. To receive a report from County Councillor Karen Quinn.
10. Confirmation of the Minutes of the Meeting held on 10th April 2017 and their signature by the Chairman.
11. To receive the Clerk's Report and to consider Matters Arising from the Minutes.
12. To review the Constitution (Terms of Reference) for Ovingham Joint Burial Committee.
13. To review WPC's Standing Orders.
14. To review WPC's Subscriptions to other bodies.
15. To review WPC's Publication Scheme.
16. Review of WPC's Press and Media Policy.
17. To review progress towards compliance with the General Data Protection Regulation (GDPR) and to consider proposal from the Local Councils Public Advisory Service.
18. To approve presentation for Annual Village Meeting and to confirm arrangements for the meeting.
19. To review progress on promoting Wylam and its industrial & railway heritage and to receive report of meeting held on 19th April 2018.
20. CONFIDENTIAL ITEM (Press and public excluded): Update on matters relating to 3-4 Laburnum Terrace, Wylam (Commercial Information).
21. To receive report of meeting with Gentoo Homes regarding trees at The Orchard corner.
22. To receive report of meeting with White Medical Group.
23. To examine, confirm & complete Section 1 of the Annual Governance and Accounting Return (AGAR): Annual Governance Statement, for financial year ended 31 March 2018.
24. To examine, confirm and complete Section 2 of the AGAR: Statement of Accounts, for the financial year ended 31 March 2018.

Dated.....Signed
Clerk to Wylam Parish Council

25. To examine and approve the accounts for Ovingham Joint Burial Committee for the financial year ended 31 March 2018.

FINANCIAL MATTERS

26. To receive report on Income received since last meeting (09/04/2018).
27. To receive report on & to authorise schedules of payments.
28. To consider requests for financial assistance: “Lest We Forget” project.
29. **To consider quotations received:**
Tyne Valley Woodlands Consultancy – Nature Reserve strimming.
Wylam Globe: quotations for printing.
Repair of track near former slag heap.
30. **REPORTS:** to receive reports from Parish Council representatives on external bodies and groups.
11. To consider minor items & items for the Agenda of a future meeting.
32. To confirm dates of future meetings of the Parish Council.

PARTICIPATION IN THE MEETING OTHER THAN DURING TIME SET ASIDE FOR QUESTIONS FROM MEMBERS OF THE PUBLIC MUST BE BY PRIOR ARRANGEMENT WITH THE CHAIRMAN:

Mrs. Anne Francis,
4 Dene Road, Wylam NE41 8EY
Tel: 01661 852642

Dated.....Signed
Clerk to Wylam Parish Council