

WYLAM, HORSLEY, OVINGHAM AND OVINGTON PARISH COUNCILS

OVINGHAM JOINT BURIAL COMMITTEE: NOTICE OF MEETING AND AGENDA

COUNCILLORS ARE HEREBY SUMMONSED TO ATTEND THE NEXT MEETING OF THE COMMITTEE
TO BE HELD ON TUESDAY 5th JUNE 2018
AT 7PM AT WYLAM INSTITUTE

AGENDA

1. Quorum.
 2. To elect a Chairman for the Committee.
 3. To elect a Vice-Chairman for the Committee
 4. To receive apologies for absence.
 5. Declarations of Interest.
 6. To receive questions from members of the public on any items included on the Agenda.
 7. To approve the Minutes of the meeting of the Ovingham Joint Burial Committee (OJBC) held on 3rd April 2018.
 8. To receive the Clerk's report.
 9. To receive the Superintendent's Report.
 10. To confirm approval for use of North Chapel for storage and approval of Licence to Occupy letter.
 11. To agree rental fee for storage at the South Chapel and approval of Licence to Occupy letter.
 12. To review Superintendent's Role & Responsibilities document.
 13. To consider response by OJBC to breaches of Cemetery Rule 6.
 14. To receive progress report on Grounds Maintenance Contract 2017 – 2020.
 15. To consider Correspondence received:
 - a. CONFIDENTIAL ITEM Press and Public excluded (Commercial/sensitive information): To consider email received from Adrian Jackson regarding cemetery maintenance.
 - b. To consider complaint re weeds growing through Cemetery fence.
 - c. To consider request for felling conifers shading garden.
 16. CONFIDENTIAL ITEM Press and Public excluded (Commercial/sensitive information): To review Cemetery Lodge rent.
 17. To review payment method for OJBC Clerk's Salary.
- FINANCE.**
18. To receive a report on income received since the last meeting (03/04/2018).
 19. To receive a report on payments made and to authorise payments to be made at the meeting (05/06/2018).
 20. To consider quotations received for maintenance at Cemetery Chapels.
 21. To approve the OJBC Accounts for 2017/18.
 22. To consider urgent items and items for a future agenda.
 23. To agree the date of the next meeting of the Committee.

Dated: 31 May 2018

Signed

Clerk to Ovingham Joint Burial
Committee

All enquiries to the Clerk to Ovingham Joint Burial Committee:

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