

WYLAM, HORSLEY, OVINGHAM AND OVINGTON PARISH COUNCILS

OVINGHAM JOINT BURIAL COMMITTEE: NOTICE OF MEETING AND AGENDA

COUNCILLORS ARE HEREBY SUMMONSED TO ATTEND THE NEXT MEETING OF THE COMMITTEE  
TO BE HELD ON TUESDAY 4<sup>th</sup> SEPTEMBER 2018  
AT 7PM AT WYLAM INSTITUTE

AGENDA

1. Quorum.
2. To receive apologies for absence.
3. To receive Declarations of Interest in items on the Agenda.
4. To receive questions from members of the public on any items included on the Agenda.
5. To approve the Minutes of the meeting of the Ovingham Joint Burial Committee (OJBC) held on 5<sup>th</sup> June 2018.
6. To receive the Clerk's report.
7. To receive the Superintendent's Report.
8. To confirm a level of rent for storage at the South Chapel & to approve and sign the Licence to Occupy.
9. To review proposal for storage at the North Chapel & to approve & sign the Licence to Occupy.
10. To receive a progress report on pointing work at the Cemetery Chapels.
11. To consider an appropriate & proportionate response to breaches of Cemetery Rule 6.
12. To receive a progress report on the Grounds Maintenance Contract 2017 – 2020.
13. To review the draft Cemetery Map received from Pear Technology Ltd.

FINANCE.

14. To receive a report on receipts and payments received since 1 April 2018.
15. To approve schedule of payments and issue cheques.
16. To consider quotations received for tree work at the Cemetery.
17. To review future arrangements for payment of Superintendent's salary.
18. To consider urgent items and items for a future agenda.
19. To agree the date of the next meeting of the Committee.

Dated: 29<sup>th</sup> August 2018

Signed



Clerk to Ovingham Joint Burial  
Committee

All enquiries to the Clerk to Ovingham Joint Burial Committee:

Mrs. Diana M. Carney,  
Clerk to Wylam Parish Council,  
Wylam Institute,  
Church Road,  
WYLAM NE41 8AP  
Tel: (01661) 852498  
[wylampc@btinternet.com](mailto:wylampc@btinternet.com)