



## **Wylam Parish Council**

### **RIGHTS OF WAY & ENVIRONMENT ADVISORY GROUP: TERMS OF REFERENCE**

#### **1. AUTHORITY.**

- 1.1 The Rights of Way and Environment Advisory Group (“the Group”) is appointed by and solely responsible to Wylam Parish Council.
- 1.2 The Group’s Terms of Reference are defined and agreed by Wylam Parish Council, which may vote at any time to modify these.
- 1.3 The Group cannot make decisions on policy or expenditure. These decisions are reserved to a quorate meeting of Wylam Parish Council.
- 1.4 Meetings of the Group are to be held at least quarterly.

#### **2. MEMBERSHIP.**

- 2.1 The Chair of the Advisory Group is always a member of the Parish Council.
- 2.2 In addition to the Chair, at least one other member of the Parish Council will be a member of the Group.
- 2.3 The Group will therefore be made up of two or more Parish Councillors, local volunteers and (if available) officers from Northumberland County Council (NCC) and/or other organisations as appropriate.
- 2.4 Membership of the Group will be ratified at the Annual Meeting of Wylam Parish Council in May of each year.

#### **3. RESPONSIBILITIES AND AREAS OF OPERATION.**

The Group will:

- 3.1 Monitor issues relating to the environment in general and raise matters of concern with the Parish Council.
- 3.2 Promote landscape and other environmental improvements around the village.
- 3.3 Liaise with NCC and the Ramblers to monitor the condition of the footpaths, bridleways and Rights of Way within the Parish and set out any action required for their maintenance.
- 3.4 Promote or produce printed, on-line or other materials to encourage use of Rights of Way.

- 3.5 Liaise with the Tyne Rivers Trust, the Environment Agency and Northumbrian Water Ltd. to monitor the health of the River Tyne and its tributaries.
- 3.6 Work with landowners and others to monitor riverbank erosion and where appropriate seek to remedy this.
- 3.7 Monitor and attempt to eradicate Himalayan Balsam, Japanese Knotweed and Giant Hogweed and other alien invasive plant species where they occur in the Parish.
- 3.8 Work with the Village Tree Warden to monitor, protect and develop tree cover in the Parish.
- 3.9 Support Wylam Station community group to make environmental improvements to Wylam Station.
- 3.10 Oversee and take responsibility for the day-to-day and longer term management of The Haughs Local Nature Reserve.

Approved by Wylam Parish Council: 8<sup>th</sup> October 2018.

Review due: As required.