



# Wylam Parish Council

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## MEETING TO BE HELD ON MONDAY 10<sup>th</sup> DECEMBER 2018 At 7.00 p.m. AT WYLAM INSTITUTE.

### AGENDA

1. To receive apologies for absence.
2. To receive Declarations of Interest from members on items on the Agenda.
3. To receive Questions from Members of the Public.
4. To receive a report from County Councillor Karen Quinn.
5. Confirmation of the Minutes of the Meeting held on 12<sup>th</sup> November 2018 and their signature by the Chairman.
6. To receive the Clerk's Report and to consider Matters Arising from the Minutes.
7. To agree Wylam Parish Council's Budget for 2019/20.
8. To review Wylam Parish Council's Accounts for half year to 30/09/2018.
9. To receive internal audit report for half year to 30/09/2018.
10. To ratify the appointment of new Clerk/RFO to Wylam Parish Council & agree arrangements for transition.
11. **CONFIDENTIAL ITEM** Update on Lease for 3-4 Laburnum Terrace, Wylam (Commercial Information). (Press & Public excluded)
12. To receive progress report on *Documenting Wylam* project.
13. To receive progress report on Heritage projects in Wylam.
14. To receive report of meeting with Gentoo regarding issues at Hedley Meadows.
15. To receive report on Social Media training event.
16. To receive report on proposal for a Citizens Advice session in Wylam.
17. To review Wylam Parish Council's Tree Policy.
18. To review Wylam PC's Grants and Donations policies.
19. To review NCC's recommendations in consultation on car parking charges.
20. To review correspondence received.
21. To review comments on planning applications.
22. **FINANCIAL MATTERS**  
To receive financial reports to 30/11/2018.  
To receive report on & to authorise schedules of payments.  
To consider quotations received:  
Wylam Nurseries: maintenance at Holeyn Hall crossroads 2019.  
Wylam Nurseries: floral displays 2019.  
To consider request for financial assistance: Wylam Brownies.
23. **REPORTS**: to receive reports from Parish Council representatives on Advisory Groups and external bodies.
24. To consider minor items & items for the Agenda of a future meeting.
25. To confirm dates of future meetings of the Parish Council.

Dated.....Signed .....  
Clerk to Wylam Parish Council

**PARTICIPATION IN THE MEETING OTHER THAN DURING TIME SET ASIDE FOR QUESTIONS  
FROM MEMBERS OF THE PUBLIC MUST BE BY PRIOR ARRANGEMENT WITH THE  
CHAIRMAN OF THE MEETING:**

**Mr. Jos Joures,  
59 Woodcroft Road,  
Wylam  
NE41 8DQ  
Tel: 07977 206 424**

Dated.....Signed .....  
Clerk to Wylam Parish Council