



Wylam Parish Council

Wylam Institute,
Church Road,
Wylam
NE41 8AP

Email: clerk@wylamparishcouncil.org.uk
www.wylamparishcouncil.org.uk

ANNUAL MEETING TO BE HELD ON MONDAY 13th MAY 2019 AT 7.00 p.m. **AT WYLAM INSTITUTE.**

AGENDA

1. To elect a Chairman of the Parish Council
2. To elect a Vice Chairman of the Parish Council
3. To receive apologies for absence.
4. To receive Declarations of Interest from members on items on the Agenda
5. To appoint Parish Council representatives on outside bodies
6. To appoint Members to Parish Council Committees and Groups
7. To receive Questions from Members of the Public
8. To receive a Report from County Councillor Karen Quinn
9. Confirmation of the Minutes of the Meeting held on 8th April 2019 and their signature by the Chairman (attached 'A')
10. To receive the Clerk's Report and to consider Matters arising from the Minutes
11. Arrangements for the Annual Village Meeting (draft Annual Report attached at 'B')
12. Annual Governance and Accountability Return for 2018/19
 - i. To consider and agree any actions arising from the report of the internal auditor (attached 'C')
 - ii. To approve the Annual Governance Statement (draft copy attached at 'D')
 - iii. To approve the draft Annual Accounts for 2018/19 (draft copy attached at 'E')
 - iv. To approve the Accounting Statement and Explanation of Variances (draft copies attached at 'F')
13. Financial Matters
 - i. To receive financial reports to 30th April 2019 (Attached G)
 - ii. To receive, report on & to authorise schedules of payments.
14. To consider the draft Asset Register (Attached H)
15. Insurance Renewal (Attached I)
16. Riverside Path
17. Grants and Donations Policy (Attached J)
18. To review correspondence received (Attached K)
19. Planning Applications
20. To receive reports from Parish Council representatives on Advisory Groups and External Bodies.
21. Confidential Item (Sensitive Information) 3-4 Laburnum Terrace
22. To consider minor items & items for the Agenda of a future meeting.
23. To confirm dates of future meetings of the Parish Council

PARTICIPATION IN THE MEETING OTHER THAN DURING TIME SET ASIDE FOR QUESTIONS FROM MEMBERS OF THE PUBLIC MUST BE BY PRIOR ARRANGEMENT WITH THE CHAIRMAN OF THE MEETING:

Mr. Jos Joures,
59 Woodcroft Road,
Wylam
NE41 8DQ
Tel: 07977 206 424

Dated.....Signed
Clerk to Wylam Parish Council