

Wylam, Horsley, Ovingham and Ovington Parish Councils

Ovingham Joint Burial Committee

Councillors are hereby summoned to attend the next meeting to be held at Wylam Institute at **7.00pm** on Tuesday 26th November 2019.

AGENDA

1. Quorum
2. Apologies for absence
3. Declarations of Interest in items on the Agenda
4. Minutes of the meeting of the Ovingham Joint Burial Committee (OJBC) held on 3rd September (Attached A)
5. Superintendent's Report (To Follow)
6. Resignation of Superintendent
7. Review of Cemetery Rules (Attached B)
8. Review of Cemetery Fees (Attached C)
9. Review of Grounds Maintenance
10. New Grounds Maintenance Tender Document for 1 April 2020 – 31 March 2023 (Attached D)
11. Topple Testing
12. **FINANCE**
 - i. To authorise payments (attached E)
 - ii. To note receipts (attached F)
 - iii. To note bank reconciliation (attached G)
 - iv. To approve the most recent financial accounts (attached H)
 - v. To consider budget requirements for 2020/21

The Council may be recommended to pass a resolution that under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and media be excluded from the meeting during the consideration of the following item of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

15. Lodge Tenancy

16. To consider any urgent items and items for a future agenda.

17. To agree the date of the next meeting of the Committee

Marie Moore
Clerk to Ovingham Joint Burial Committee
19th November 201