

**WYLAM, HORSLEY, Ovingham and Ovington Parish Councils  
Ovingham Joint Burial Committee: Notice of Meeting and Agenda  
Councillors are hereby summonsed to attend the next meeting to be held on  
Tuesday 3<sup>rd</sup> September 2019 at 7pm at Wylam Institute**

**AGENDA**

1. Quorum
2. Apologies for absence
3. Declarations of Interest in items on the Agenda
4. Election of Chairman of Ovingham Joint Burial Committee
5. Minutes of the meeting of the Ovingham Joint Burial Committee (OJBC) held on 17<sup>th</sup> June 2019 (Attached A)
6. Clerk's report
7. Superintendent's Report (To Follow)
8. Maintenance Fund 1919/20 & 1920/21
9. Review of Cemetery Rules (Attached B)
10. Review of Cemetery Fees (Attached C)
11. Review of Grounds Maintenance
12. New Grounds Maintenance Tender Document for 1 April 2020 – 31 March 2023 (Attached D)
13. Topple Testing (attached E)
14. **FINANCE**
  - i. To authorise payments (attached F)
  - ii. To note receipts (attached G)
  - iii. To approve the most recent financial accounts (attached H)
15. To consider any urgent items and items for a future agenda.
16. To agree the date of the next meeting of the Committee

**Dated: 29<sup>th</sup> August 2019**

**Marie Moore - Clerk to Ovingham Joint Burial Committee**

**Wylam Institute**

**Church Road**

**WYLAM NE41 8AP**

**Tel: (01661) 852498**

**[clerk@wylamparishcouncil.org.uk](mailto:clerk@wylamparishcouncil.org.uk)**