

WYLAM PARISH COUNCIL

APPLICATION FOR A PARISH COUNCIL GRANT

SECTION 1: ORGANISATION DETAILS

ORGANISATION NAME AND CONTACT DETAILS

Organisation Name:

Contact Person:

Position held (e.g. Chair, Secretary)

Address

Postcode

Phone

Email address

Mobile

STATUS OF ORGANISATION e.g. Charity, voluntary group.

Reg. Charity No./ VAT Reg. No. if applicable.

AIMS & OBJECTIVES OF ORGANISATION

BENEFICIARIES OF YOUR ORGANISATION'S ACTIVITIES

HOW MUCH ARE YOU APPLYING FOR? PLEASE SUPPORT THIS FIGURE BY PROVIDING COPIES OF QUOTATIONS AND COSTINGS RECEIVED.

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TO WHICH OTHER ORGANISATIONS ARE YOU APPLYING FOR FUNDING?

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SECTION 2: ACTIVITY/PROJECT DETAILS

DETAILS OF PROPOSED ACTIVITY/PROJECT

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HOW WILL THE PROPOSED PROJECT ADVANCE THE AIMS OF YOUR ORGANISATION?

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HOW WILL THE PROPOSED PROJECT BENEFIT RESIDENTS OF WYLAM PARISH?

WHEN ARE YOU PLANNING FOR YOUR PROJECT/ACTIVITY TO TAKE PLACE?

Start date: End date

PLEASE STATE THE TITLE OF YOUR ORGANISATION'S BANK ACCOUNT

If a grant is awarded, the cheque will normally be sent to the person listed at Section 1 Q1 of the Application Form.

**SIGNATURE
I CONFIRM THAT THE DETAILS GIVEN ON THIS FORM ARE CORRECT TO THE BEST OF MY KNOWLEDGE**

Signed:

Name (in Block capitals)

Position in Organisation:

Date:

CHECKLIST	Please tick to confirm
Groups working with children and young people must confirm that a DBS check has been completed for all staff & volunteers	
Where possible, please supply evidence of your organisation's financial situation. This could include the most recent set of audited accounts or copies of 3 recent bank statements.	
Please enclose a copy of your Constitution or equivalent if you have one and/or any other published material about your group.	
I have read and understood the terms and conditions under which grants are made and confirm that, if successful in this application, the organisation will abide by them.	
I understand that the Parish Council reserves the right to recover any amounts given in the event that these terms and conditions are not fulfilled or the grant is not used for the purposes specified.	

**PLEASE RETURN YOUR COMPLETED FORM TO:
 THE CLERK TO WYLAM PARISH COUNCIL,
 WYLAM INSTITUTE,
 CHURCH ROAD,
 WYLAM
 NE41 8AP**

Tel: 01661 852498

Email: wylampc@btinternet.com