

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree to Box 8 in the column headed "Year ending 31 March 2019" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a receipts and payments basis. Please complete the highlighted boxes, remembering that un-presented cheques should be entered as negative figures.

Name of smaller authority:

County area (local councils and parish meetings only):

Financial year ending 31 March 2019

Prepared by (Name and Role):

Date: 02/05/2019

	£	£
Balance per bank statements as at 31/3/19:		
Current Account	4,219.7	
Museum Account	12,060.2	
Play Equipment Account	2,918.5	
Post Office Account	9,155.2	
[add more accounts if necessary] Post Office Saver Account	93,179.9	
OJBC Account	15,718.6	

_____ 137,252.0

Petty cash float (if applicable) -

Less: any un-presented cheques as at 31/3/19 (enter these as negative numbers)

[add more lines if necessary]

_____ -

Add: any un-banked cash as at 31/3/19

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Net balances as at 31/3/19 (Box 8) 137,252.0